

The Virtual Plans at Office Evolution are designed to give your growing business the tools it needs to succeed.

- Trained receptionists to prioritize phone calls and greet clients
- Professional conference and training rooms for client meetings, employee training, classroom instruction, and seminars
- A prime business address in one of 9 locations throughout CO
- Mail receiving services



Plans

	OE Attendant	OE Meet & Mail	OE On Demand Receptionist	OE Unlimited Receptionist	OE Office Share
Pricing	\$29/Month \$49 Setup Fee \$.99/Answered Call	\$79/Month \$79 Setup Fee	\$99/Month \$99 Setup Fee \$.99/Answered Call	\$399/Month \$99 Setup Fee	\$299/Month \$79 Setup Fee
# of Individuals Included	1	1	1	1	1
Full Service Answer & Transfer	✓		✓	Unlimited	
WiFi Internet Access		✓	✓	✓	✓
24/7 Access To All Locations		✓	✓	✓	✓
Month To Month Agreements	✓	✓	✓	✓	✓
Receptionist Services		✓	✓	✓	✓
Drop In Office Use		✓	✓	✓	✓
Digital Fax with Unified Messaging		✓	✓	✓	✓
Reserved Office Use (80 hours per month)					✓

Additional Benefits of Membership

- **5 FREE hours of conference room usage OR 50 free phone calls for first full month of service**

* The option for 50 free phone calls applies to the On Demand Receptionist plan
 * The option for 5 hours of free conference room usage applies to the OE Meet & Mail, OE On Demand Receptionist, and OE Unlimited Receptionist plans

- Professional conference rooms to meet with clients
- Mail, package and delivery handling
- Copy, fax and print
- On-site projector and screen